

Application for Internship

The Georgia O'Keeffe Museum is an equal opportunity employer and considers all candidates for employment based on such factors as knowledge, education, skill, experience, the ability to perform required activities, and availability, and without regard to non-pertinent factors of race, religion, color, sex, sexual orientation, age, ancestry, citizenship, national origin, disability or any other legally protected status.

PERSONAL INFORMATION

Date _____

Name (First, Last, Middle) _____

Address _____

City: _____ State: _____ Zip: _____

Phone Number _____ Alternate Phone Number _____

Email Address: _____

INTERNSHIP DESIRED

Are you eligible to work in the U.S. for any employer without needing sponsorship? Yes No

Are you able to relocate to Santa Fe, NM temporarily for the duration of this Internship? Yes No

Are you able to start in person on May 27? Yes No

Are you able to stay for the duration of the internship through August 5th? Yes No

EDUCATION

1. Name and location of school _____

Dates attended _____

Major subjects studied _____

No. Of credit hours completed _____ Graduate? Yes/no

Degree received (type) _____

Additional courses or studies _____

2. Name and location of school _____

Dates attended _____

Major subjects studied _____

No. Of credit hours completed _____ Graduate? Yes/no

Degree received (type) _____

Additional courses or studies _____

OTHER POSITIONS HELD (Include summer work during school)

1. Dates of Employment _____

Name of Company _____ Position _____

Reason for Leaving _____

2. Dates of Employment _____

Name of Company _____ Position _____

Reason for Leaving _____

3. Dates of Employment _____

Name of Company _____ Position _____

Reason For Leaving _____

Additional Comments About Positions Held _____

Describe special training or education you may have received that would aid you in the internship you are applying for.

Are there any other experiences, skills, or qualifications which you feel would especially fit you for work with the museum?

REFERENCES (At least one reference should be a college professor)

1. NAME _____ PHONE _____
ADDRESS _____
CITY _____ STATE _____ ZIP _____
RELATIONSHIP _____ YEARS ACQUAINTED _____

2. NAME _____ PHONE _____
ADDRESS _____
CITY _____ STATE _____ ZIP _____
RELATIONSHIP _____ YEARS ACQUAINTED _____

3. NAME _____ PHONE _____
ADDRESS _____
CITY _____ STATE _____ ZIP _____
RELATIONSHIP _____ YEARS ACQUAINTED _____

I certify that all the information submitted by me on this application is true and complete, and I understand that if any false information, omissions, or misrepresentations are discovered, my application may be rejected.

Date _____ Signature of Applicant _____