



Position Title: Kress Interpretive Fellowship
Department: Learning and Engagement
Location: Santa Fe, NM
Pay: \$20.00/Hour
Hours: Full Time, 12 Months

Position Summary

The Georgia O'Keeffe Museum in Santa Fe, NM is the recipient of a grant from the Kress Foundation for a temporary Fellowship to support the museum's Collections and Interpretation Division, focusing on the museum's interpretive practice and audience research. The Kress Interpretive Fellow will work with members of the Curatorial and Learning and Engagement teams to support the development of visitor-centered interpretive plans and materials for special exhibitions and for the upcoming reinstallation of the permanent collection. Working closely with the Deputy Director and Director for Learning and Engagement the Kress Interpretive Fellow will learn and apply best practices in museum interpretation and audience research, techniques for evaluating exhibition outcomes, and methodologies for applying audience research to future projects.

Responsibilities include but not limited to

Interpretation

- Support the development of interpretive outlines and plans for special exhibitions and for the reinstallation of the permanent collection
- Support the development and implementation of interpretive materials for special exhibitions and the permanent collection, including didactic packages (labels, panels), printed gallery and family guides, audio tour content, and staff information packets.

Audience Research and Evaluation

- Supports the development of audience research and evaluation plans for existing and upcoming exhibitions and installations.
- Conducts audience research, including gallery observations and intercept interviews, and supports focus group research
- Conducts museum research into interpretive practice and outcomes at other museums to inform projects and practices at the O'Keeffe
- Develops and presents reports on findings, including the application of evaluation data to current and upcoming projects

Special Projects or Additional Duties

- Participates as member of various museum-wide committees and attends meetings
- Supports Curatorial and Learning and Engagement projects as needed
- Complete special projects or additional duties as assigned, and consistent with the skills, training, level of responsibility and other requirements for this position

Background and Qualifications

- BA in Art History or Museum Studies required
- 1-year minimum previous experience in an art museum role preferred

Skills and Abilities

- Effective oral and written communications, an effective listener able to incorporate feedback
- Collaborative working style, works well within and across teams
- Ability to forge and maintain effective working relationships within organization as well as with representatives of public and private organizations
- Excellent planning, organization, and sound judgment skills
- Comfortable speaking with members of the public
- Familiarity with art history
- Experience in art museums, including internships, highly desirable

Benefits

This position is eligible for our full benefits package including medical, dental, vision, Life Insurance and Short/Long Term Disability, 403b retirement plan with employer match, museum membership, retail store discount, Employee Assistance Program, PTO, Paid Holidays and much more!

To be considered, please send your resume and a statement of up to one page sharing your interest in the position to:

Jobs@okeeffemuseum.org

The Georgia O'Keeffe Museum is an equal opportunity employer and considers all candidates for employment based on such factors as knowledge, education, skill, experience, the ability to perform required activities and availability, and without regard to race, religion, color, sex, sexual orientation, age, ancestry, citizenship, national origin, disability or any other legally protected status.

Applicants must be authorized to work in the US for any employer, without needing sponsorship